



MEETING MINUTES

In Attendance

- Meagan Lundgren, Belfast Principal
- Clancy Evans, Belfast Vice Principal
- David Tran, Council President
- Kristina Prins, Council Treasurer
- Lois Mafrica, Council Secretary
- Amanda Priolo
- Brandy Bradford-Morin
- Chelsea Patrick
- Claire Kain
- Eleese Llewellyn
- Hedi Syme
- Robin Pommier
- Ryan Llewellyn
- Regrets: Au Pham, Fauzia Nasery & Kim Buchanan

Call to Order

- Belfast Parent Council meeting called to order at **6:31pm**.

Welcome and Introductions

- Online Meeting, attendance was captured in the meeting chat.

Approval of the Agenda

MOTION: Chelsea moved to approve the February 17, 2026, agenda as presented, seconded by Claire, all in favour, CARRIED.

Approval of the Minutes from the Last Meeting

MOTION: David moved to approve the November 18, 2025, Meeting Minutes, seconded by Claire, all in favour, CARRIED.

Review of Email Motions to be Added to Minutes

- None.

Reports

School Update – Megan:

- School Development Plan (SDP) and Budget update will be presented today.
- Due to the labour action, the SDP/Budget timeline was shortened, limiting our ability to gather feedback from the broader parent community. As a result, this year's survey will only include parents attending today's Belfast Parent Council meeting.
- Acknowledgement of the land
- Celebrations and Thank You's
 - Thank you for getting your kids to school today with all the snow, Indoor activities planned this week for the students.
- Grade 6 Farewell
 - Will be in the Afternoon instead of the evening.

- There are 10 grade 6 students that have joined the committee.
- Courtney is the parent committee organizer.
- This year's farewell will be more developmentally appropriate.
- Staffing:
 - Ms. Fauzia will be off for about a month dealing with some family matters.
 - Sharee West is returning to the LEAD class after her car accident.
- Events and Key Date
 - Feb 26th - Winterfest (morning)
 - There will be 10 stations based on the Quebec Carnivale including the mascot, a sugar shack.
 - A celebration of Francophone culture.
 - Feb 26th - Blanked exercise (evening)
 - Rescheduled from October
 - Parents only, please RSVP if you would like to attend.
- School Development Plan (SDP):
 - The 2026 School Development Plan was presented. The plan can be accessed on Belfast CBE website at:
<https://belfast.cbe.ab.ca/documents/f2797167-f2b6-4988-9cf2-27e675bc867c/Belfast-School-s-School-Planning-and-Engagement-February-17-2025.pdf>
- Budget
 - Balanced budget must be submitted every year.
 - Approximately 70% of a school's budget is allocated to staff salaries.
 - There continues to be a shortfall in fees paid specifically for outdoor school and overnight field trips.
 - Kristina suggested organizing a bottle drive this year; however, a process still needs to be established to track the funds raised and determine how they will be distributed to each family.
 - Meagan suggested grade-specific fundraisers for next year to cover some of the higher field trip costs.

ACTION: Communication to be sent to Grade 4/5's regarding field trips for next year including costs etc.
- Parent Support Requests
 - To be discussed in Fundraising Society Meeting.

Chair Report, David:

- Nothing to report.

Kindergarten Report (Vacant):

- No report.

Key Communicator - Kim:

- Not in attendance.

New Business

- The CBE provides \$500 in council funding toward initiatives that benefit the parent community.
- Last year's funds were used to purchase a movie license to provide entertainment (with babysitters) during council meetings, helping reduce barriers for parent attendance.
- Our current license is valid until March 2026, and the cost has increased to \$675.

- Personal streaming services cannot be used. It was suggested to wait until after the movie night due to past streaming issues, though movie events have been effective in boosting meeting engagement.
- The funding must be used within this year.
- Funding cannot be used to buy materials, food for meetings etc.
- Parent information nights were discussed, including the option for schools to collaborate and share costs.
- These events offer an easy way to engage parents, potentially by bringing in a guest speaker.
- Consideration was given to how to encourage stronger engagement within the school.
- A suggestion was also made to address the increasing complexity in classrooms and the need for additional support.

ACTION: Megan/Clancy to research speakers for complexity/neurodiversity and send ideas to council

Next Meeting Dates

- Tuesday, April 21st, 7:30pm, In Person.
- Tuesday, May 19th, 7:30pm, Online.
- Tuesday, June 16th, 7:30pm AGM, In Person.

Adjournment

- Belfast Council Meeting adjourned at **8:20pm**.