



**Belfast Fundraising Society**  
**September 16, 2025, 7:30pm**  
**Belfast School**

# **MEETING MINUTES**

## **In Attendance**

- Meagan, Belfast Principal
- David, Council President
- Kristina, Council Treasurer
- Lois Mafrika, Council Secretary
- Kim Buchanan
- Fauzia Nasery
- Amanda Priolo
- Eleese Llewellyn
- Ryan Llewellyn
- Chelsea Patrick

## **Call to Order**

- Belfast Fundraising Society Meeting called to order at 8:05pm.

## **Welcome and Introductions**

- A contact sheet was circulated.

## **Approval of the Agenda**

MOTION: David moved to approve the Agenda as presented, seconded by Kim. CARRIED.

## **Approval of the Minutes from the Last Meeting**

MOTION: Kim moved to approve the AGM Meeting Minutes from June 19, 2025, seconded by Lois. CARRIED.

## **Review of Email Motions to be Added to Minutes**

- None.

## **Reports**

### Chair Report, David:

- Any interest in social media coordinator?
  - A discussion ensued regarding the need for a separate Instagram when the school account is awesome and well managed by Meagan/Clancy.
  - Megan/Clancy have been using Chat GPT for Instagram posts etc.
- Fundraising Society explanation (Kim):
  - Society is governed by the Alberta Government's Societies Act and must meet requirements.
  - Executive is elected by the membership at the Annual General Meeting in June.
  - Directors at Large are expected to attend meetings, actively participate and declare themselves as Directors at Large which is recorded in the minutes.
  - All parents/guardians of Belfast students have automatic membership.
  - Members can attend the Fundraising Society meetings but cannot vote.

**ACTION:** David to add Declaration of Directors at Large to the October Meeting Agenda.

### Treasurer Report (Kristina):

- Hedi (Past Treasurer) did a great job keeping everything in order.
- General Account is at ~\$900
- The General Account funds can be used for what the Parent Council sees fit.
- The Ed Matters account is at ~\$1500.
- \$1200 will need to be reimbursed to the school for the Welcome Back BBQ
- Casino Account balance is ~\$46,000
- Casino funds have specific parameters for spending (i.e.: needs to be spent on items that stay on site at the school, benefit the whole school etc.)
- Casino Budget Categories
  - Classroom Enrichment (homeroom Teachers)
    - Decreased this year as a new curriculum was created the last 2 years. .
  - Curricular Enhancement Materials
    - Mainly for an Indoor/Outdoor speaker to be used by Fine Arts and PE for Terry Fox runs, concerts etc. Mr. U is sourcing a used one.
  - Library
    - For new books.
    - Only 11 books were damaged last year. We do not charge families for missing or damaged books as collecting fees has been unsuccessful in the past.
  - Residencies – Fine Arts - Elder Shelly Hill, Hoop Dancing
  - Residencies – Land-based & inquiry
    - None, Yellow Steps was last year
  - Residencies – PE & Wellness
    - AusKik is this month and is loud and hilarious. Kids are loving it.
    - April 5/6 & LEAD can choose what they want to do at MNP.
  - Indigenous Education - Tony Tootosiles and Saa'kokoto.
  - Technology
    - Big budget item this year.
    - A lot of technology is at the end of its life.
    - 2 new smart boards, 5 more ipads and a new cart for Chromebooks are needed.
  - Garden
    - Cassandra the Facility Operator watched the garden and with the rain all of the troughs flooded.
    - Other schools are offering to buy the troughs. Past Fundraising Society worked hard to fundraise for and source the troughs.
    - The garden is under utilized, even offered to Crossroads but they didn't even rent all of their garden beds.
    - It was used as a mud kitchen, fairy garden and played with toy trucks but the teacher needs to be heavily involved. .
  - Field Trips
    - Meagan applied for a \$5000 field trip Grant.
    - A discussion ensued whether field trips should be per class or per student. The majority of the cost is bussing.

- Megan confirmed the following expectation
  - Each class should have 2 field trips a year.
  - They must be novel and different from previous years.
  - If 1 is more expensive the other is not.
  - Long term planning is completed in August including plans for the year. Have been more mindful about the cost.
  - Megan/Staff see the value in Field Trips. There is a large amount of energy spent by the teachers planning, doing paperwork and the actual day of.

MOTION: Chelsea moved to keep the Field Trip budget the same and not broken down by class. Seconded by David. CARRIED

- Field Trip deficit
  - Paid 50% by the Society and 50% by the School.
  - Deficit is at about \$2,000. Some fees were paid over the summer.
- Miscellaneous - deposit for the next years residencies
- Outdoor School - not this year.
- Outdoor Mural
  - Completed in June but is paid through this year's budget.
  - All components of the mural came from Student and Staff engagement.
- Ed Matters & General Account Budget Categories
  - Farewell (General)
  - SummerFest (General)
  - Welcome Back BBQ (Ed Matters)
  - Community Wellness (Ed Matters)
  - Staff Recognition (General)
  - Shirts with new logo for all students and staff (Ed Matters)
  - Staff Belfast gear
    - Staff will pay 1/3, school 1/3, society 1/3 = \$1500 (~\$60 each).
    - This will be paid out of the General Account.
- Other items to consider/save for:
  - Indoor basketball hoops
  - Screen, projector and sound in the gym
  - Painting of the school wall by the gaga bit.
- Fundraising:
  - In the past we asked for parents to donate to Ed Matters vs. Purdy's etc.
  - We raised the amount we needed but unsure how successful it is.
  - Purdy's did not have a great return to the school.
  - Were hoping that the people that bought Purdy's and plants would shift to Ed Matters this unfortunately was not the case.
  - Friends Pizza – twice a year. Pizza Thursdays a couple times a month.
  - 7/11 – Pizza and Slurpee Day – was successful.
  - Healthy Hunger – can be expensive for some families. Decided to go ahead again this year and reassess.
  - Movie Night – was successful, and should schedule more this year.
- General Fundraising has a budget amount of \$5,000-\$6000 on average. This will need to be raised and is not guaranteed.

- Skip the Depot/Bottle Drive
  - Amanda asked if it is possible to go door to door to pick-up bottles.
  - Kim confirmed that a Bottle Drive would need to be planned and managed completely separate for the fundraising society.
  - Kristina is open to tracking specific volunteer hours for families.

**ACTION:** Kristina to reach out to the School Council Society support to see if as a member of the Society executive she can manage a bottle drive.

- Lois confirmed that Skip the Depot will park a truck in the parking lot for people to donate bottles. Don't need to collect or store bottles and truck is picked up and funds get donated to Belfast in general.

**MOTION:** Kim motioned to approve the 2025/2026 Budget amounts as presented by Megan with the stipulation that General Account Funding is a temporary amount based on dollars raised throughout the year. Seconded by David. CARRIED.

Casino Coordinator Report (vacant):

- Next Casino - Apr/May/June 2026 Pure Casino
- Plan for recruitment of volunteers

**New Business**

- School, Ed Matters and, General Account categories \$ amount (motion to approve)
  - See above.
- Insurance (decide on provider -motion to approve)
  - Directors and Officers Insurance
  - Used Marsh in the past and current Insurance expires October 1<sup>st</sup>.

**ACTION:** David to send a quote for Marsh Insurance to Society to approve electronically.

- Ed Matter Campaign (t-shirts for kinders and new students) - need a lead
  - Tabled for next meeting
- Social Calendar/Committees (sign up to lead an event??)
  - Tabled for next meeting
- School Dance coordinator
  - Tabled for next meeting
- Grade 6 Grad coordinator
  - Ms Fauzia has volunteered
- Fundraising Ideas - Tabled for next meeting
  - What we have done - Ed Matters campaign and Healthy Hunger
  - What do we want to do?

**Next Meeting Date**

- Tuesday, October 21, 7:30pm

**Adjournment**

- Belfast Fundraising Society Meeting adjourned at 8:56pm.