



# MEETING MINUTES

## In Attendance

- Meagan Lundgren, Belfast Principal
- Clancy Evans, Belfast Vice Principal
- David Tran, Council President
- Kristina Prins, Council Treasurer
- Lois Mafrika, Council Secretary
- Kim Buchanan
- Robin Pommier
- Au Pham
- Claire Kain
- Eleese Llewellyn
- Ryan Llewellyn
- Regrets: Amanda Priolo, Chelsea Patrick and Fauzia Nasery

## Call to Order

- Belfast Fundraising Society Meeting called to order at 7:49pm.

## Welcome and Introductions

- A contact sheet was circulated.

## Approval of the Agenda

MOTION: David moved to approve the Agenda as presented, seconded by Kim. CARRIED.

## Approval of the Minutes from the Last Meeting

MOTION: David moved to approve the September 16, 2025 Meeting Minutes, seconded by Kim. CARRIED.

## Review of Email Motions to be Added to Minutes

- None.

## Declaration of Members at Large

- In order to be a Member at Large, members need to declare that they want to be a member at large, attend meetings and will then have voting rights.
- The following attendees declared themselves at members at large:
  - Claire Kain
  - Kim Buchanan
  - Robin Pommier
  - Eleese Llewellyn
  - Ryan Llewellyn

**ACTION:** Declaration of Members at Large to be added to next meetings Agenda for members that were unable to attend.

## Reports

### Chair Report, David:

- Nothing to report.

### Treasurer Report (Kristina):

- General Account:
  - Account balance is ~ \$904 Waiting on receipts from the school.
  - Upcoming expenses include:\$120 for Teachers Day Starbucks, Welcome back coffee \$60 reimbursement and \$150 for more cheques
  - Money from the Halloween Dance Concession needs to be deposited to the General Account.
  - Fun Lunch proceeds are deposited into this account.
  - The account funds can be used for what the Parent Council sees fit.
  - Kim confirmed that we need to raise general account funds to cover next years Welcome Back BBQ and Belfast T-shirts.
- Ed Matters Account:
  - Account balance is ~\$1500.
  - Some expenses need to be paid from this account including the Welcome Back BBQ and Belfast T-shirts for new students.
- Upcoming Fundraisers:
  - December Friends Pizza Fundraiser should bring in ~\$400.
  - 7/11 Pizza Day will be supporting Parachutes for Pets
  - Slurpee Day
  - Popcorn Day
- Fundraising Ideas:
  - Slurpee Day
  - Popcorn Day
  - Movie nights bring in ~\$300. January movie night, April movie night with information session.
  - Valentines candy days
- Winter concert suggested donation \$2-\$5. Ed Matters site need QR Code for donations. Can donate to Ed Matters. Goes to school. Megan/Clancy have to write a report. 2 streams school council and fundraising. Parent Council has made it broad so we can be more flexible.
- There are no funds to purchase gift cards at Christmas. It was suggested that Ed Matters funds as well as December 10<sup>th</sup> Friends Pizza goes into gift cards for the Gifting Tree. Families can also be directed to other organizations for families in need.

MOTION: Kim moved to use any funds from the Dec 10<sup>th</sup> Friends Pizza fundraiser towards cash donations at the winter concert and Ed matters donations from the winter concert, up to \$1,000 to the giving tree. Claire seconded. CARRIED.

ACTION: Lois to update Create a new QR code for the posters.

ACTION: Megan to inquire to Belfast parent when Slurpee's are on sale from 7/11 and determine date for this fundraiser/

ACTION: Discussing regarding Belfast T-shirts purchasing and program to organize, inventory etc. to January Meeting Agenda.

- Casino Coordinator Report (Robin):
  - Robin Pommier has volunteered as the Casino Coordinator
  - Casino's booked for May 23<sup>rd</sup> and 24<sup>th</sup>.
  - Very clear guidelines of what to do next.
  - Struggled last year for volunteers. Will start advertising in the new year.

ACTION: Casino dates to be added to the school calendar.

#### **New Business**

- Nothing.

#### **Next Meeting Date**

- Tuesday, January

#### **Adjournment**

- Belfast Fundraising Society Meeting adjourned at 8:31pm.